

 **IQAC/2018/08-A**

 Shree Santkrupa Shikshan Sanstha’s

 **Shree Santkrupa Institute of Engineering and Technology**

 Ghogaon (Shivajinagar), Tal-karad, Dist-Satara

 **Date-**\_\_/\_\_/20\_\_

**Interdepartmental Resource/s Sharing requirement**

To,

The HOD

\_\_\_\_\_\_\_\_Dept.,

SIET Ghogaon.

  **Sub**-Requirement of resource/s sharing of your department for A.Y. 20\_\_\_-\_\_\_(SEM-\_\_\_)

Dear Sir/Madam,

With reference to above subject, as per the following details, the resource/s of your department is/are required to be shared for our department.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr.****No.** | **Name of Resource/s****(Lab/class rooms/Tutorial rooms/Seminar Hall or any other equipment)** | **For the Subject/Programme****(Year, Subject Name)** | **Semester** | **Date and Total Load in Hours** |
| 1  |  |  |  |  |
| 2 |  |  |  |  |

Kindly do the needful and respond accordingly.

Thanking You

 Yours Truly,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HOD (\_\_\_\_\_\_\_\_\_Department)