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DTE Code : EN 6466
University Code : 6466
MSBTE Code : 1215

SHREE SANTKRUPA SHIKSHAN SANSTHA'S
SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY
Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

PRESIDENT
HON. DR. USHA A. JOHARI

SECRETARY
HON. MR. PRASUN A. JOHARI

PRINCIPAL
DR. SWANAND B. KULKARNI

Date- 04/07/2022

E-Governance Policy

Shree Santkrupa Institute of Engineering & Technology Ghogaon, (Karad) has designed E-Governance Policy with primary objectives of implementing E-Governance in various services of the institution. To have an integrated user friendly enterprise resource planning (ERP) solution to automate various modules of the institution functioning. Adequate training to all the faculty and staff members has been conducted. In this direction a few vendors of ERP software are called and quotations are invited as per the recommendations of the technical committee of the institution and suitable ERP has been deployed and put into the appropriate use. The institution understands the importance of integration of ICT to enhance the overall administration. E Governance is not only participatory but also accountable and transparent for the smooth functioning of the administration. E-governance can facilitate speedy information, dissemination, improving administrative efficiency and public services in all aspects of education.

Objective:

1. Implementing e-governance in various aspects of the institution.
2. Improving the efficiency of our operations.
3. Promoting transparency and accountability.
4. Achieving paperless institution administration.
5. Facilitating online internal and external communication among the institution's various entities.
6. Making information readily available.

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E-Governance Domains:

1. **Website:** The institution website needs to be updated to reflect the recent changes. The website shall serve as a reflection of the college's operations, with information about all activities, important updates, and other information readily accessible to visitors.
2. **Admission Details:** The admission details including student admit year, branch, register number and type can be easily recorded. The data can also be retrieved easily.
3. **Administration Details:** The ERP software allows for easy recording and maintenance of details like preparation of academic calendar, fee type, creating user logins for students and faculty etc.
4. **Library:** ERP helps in simplifying the procedure and saves time in library maintenance. Book renewal dates, rules for issues, renewals, recording new arrivals, projects, department books and many more can be achieved efficiently in a shorter span of time.
6. **Examinations:** The E-governance simplifies the examination cell maintenance procedures and saves time. It is cost effective also. Many details regarding examinations like names of internals, externals, individual subject marks, and calculating mid averages can be fed in the software.
7. **Accounts:** The e-governance can help the accounts department to record and preserve the details like fee payments, cash on hand, expenditure report, tracking payments etc. In addition to the above, software can be used for maintenance of fee records details.



A handwritten signature in black ink, appearing to be "M. S. Patil", written over a horizontal line.

Principal

**Shree Santkrupa Institute of Engg. & Tech
Ghogaon, Tal. Karad, Dist. Satara**

