

- (r) Admission to Direct Third Year (Lateral Entry) and Fourth year (Lateral Entry) of Under Graduate Courses shall be carried out by the respective institutes as per rule 13 of these rules,-
- (i) Eligibility for admissions shall be as specified subject to eligibility criteria of the respective University;
 - (ii) Lateral Entry and Supernumerary seats for these admissions, shall be as prescribed time to time by the Appropriate Authority;
 - (iii) Lateral Entry and supernumerary seats shall not be allowed in Foreign Collaboration and Twinning Programme;
 - (iv) Competent Authority shall prepare vacancy available for admissions and merit list of the Candidates.”.

13. Admissions in Institutional Quota and vacant seats after CAP.- The Director or Principal of the institution shall carry out the admissions for these seats in the following manner-

- (a) Admissions shall be made in a transparent manner after the CAP Rounds and strictly as per the *Inter-Se-Merit* of the candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
- (b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the website of the Institution.
- (c) Institution shall invite applications till date of allotment of final CAP Round by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.
- (d) Aspiring candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the respective institution for admission at the Institution level as provided in clause (b) of sub-rule (4) of rule 3 and shall be filled on the basis of *Inter-Se-Merit* prepared by following the procedure specified in sub-rule (3) of rule 8 of these rules.

Provided that, in case a candidate is unable to submit the application directly to the concerned institution for any reason, the candidate shall have the opportunity to apply through the website of the Competent Authority till the date of allotment of final CAP Round. These applications will be forwarded to the respective institutions after the allotment process of CAP Round – IV. The concerned institution shall consider such applications while preparing the inter-se-merit.

- (e) The Institution after verification of all required documents shall prepare and display the *Inter-Se-Merit* list of the candidates to be filled in at the Institution level, in the Institutional Quota and Supernumerary Quota of OCI or PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the Institution.

- (f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.
- (g) All the admissions and cancellations shall be updated immediately through online system.
- (h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the candidate from the same category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of *Inter-Se-Merit* of the applicants.
- (i) While filling these seats, the preference shall be given to the Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of *Inter-Se-Merit*.
- (j) After exhausting the Maharashtra State Candidature Candidate and All India Candidature Candidate, if any seat remain vacant in the sanctioned intake then these seats may be filled with NRI, Foreign Students (FS), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidates, if the Institute has secured prior approval from appropriate authority for these seats.

14. Approval of Merit List and the Admitted Candidates List

- (1) After completion of admission process every Unaided Private Professional Educational Institution shall submit the admission-approval proposal to the Director of Technical Education and the Admission Regulating Authority in accordance with the provisions of sub-section (5) of the section 9 of the Act.
- (2) The Admission-approval proposal shall include the list of all candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc., as well as, the required documents of the candidates admitted at institution level.
- (3) The Institute is responsible for enrolling the candidates on the portal of “Academic Bank of Credits” within eight days after confirmation of admission of the candidate in the Institute. Institute shall confirm the enrolment of the candidate on “Academic Bank of Credits” portal before submitting the admission approval proposal to the Directorate of Technical Education. The admission approval proposal shall consist of list of admitted candidates along with enrolment number of the candidate on the portal of “Academic Bank of Credits”. Admission of the candidates shall not be recommended for approval to the Admission Regulating Authority unless all admitted candidates in the institute are enrolled on the “Academic Bank of Credits” portal.
- (4) If a minority institution fails to admit minimum fifty-one percent of its sanctioned intake from the persons belonging to the concerned minority, for a period of three consecutive years, the Competent Authority shall inform the Department accordingly.