 Reg.No.MH/4775/ (Satara) Est.:27/06/1996DTE Code : EN 6466

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**SHREE SANTKRUPA SHIKSHAN SANSTHA’S**

**SHREE SANTKRUPA INSTITUTE OF ENGINEERING & TECHNOLOGY** Approved by AICTE New Delhi, DTE Mumbai & Affiliated to DBATU, Lonere and MSBTE, Mumbai

 **PRESIDENT SECRETARY PRINCIPAL**

 **HON. DR. USHA A. JOHARI HON. MR. PRASUN A. JOHARI DR. SWANAND B. KULKARNI**

From,

Name:

Department:

To,

Prof. Mr. Mali S. H.

Head of Electrical Engineering Dept.

**Subject: Request for the permission of Dr. A. P. J Abdul Kalam Seminar Hall**

**Respected Sir,**

I…………………………….working as a ………………….. request you for the permission of Dr. A. P. J Abdul Kalam Seminar Hall for (reason)……………………… from Date: / / to Date: / / , time …….. to ………..

Permit for the same.

**Note:- 1. If any damage during session …………………… Department/Committee will be responsible for the same.**

 **2. Make sure that, the hall will be cleaned after the session is over by the respective department/ Committee.**

Thanks & Regards

 Sign of Applicant Head of Department/Committee

 **Lab Assistant HOD**

 **(Electrical Engg. Dept.) (Electrical Engg. Dept.)**

**Ghogaon, Tal: Karad, Dist: Satara, Pin: 415111 (Maharashtra), Ph. (02164)257309, 257050**

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